



BUYER'S INFORMATION SHEET REQUEST FOR RESERVATION AND OFFER TO PURCHASE

G/F One World Square Building, No. 2 Upper McKinley Road, McKinley Town Center, Fort Bonifacio, Taguig City

***PLS. COMPLETELY FILL-UP USING BLOCK LETTERS**

BUYER'S INFORMATION	Name of Company		TIN	SEC Reg. No.
	E-mail address		CTC #	Issued at
	Address		Land Line Tel. No.	Cellphone or Fax Number
	Nature of Business		Products/ Services	Paid up Capitalization
	Ownership <input type="checkbox"/> Filipino (100%) <input type="checkbox"/> Foreign (100%) Nationality: _____ <input type="checkbox"/> Joint Venture Filipino _____% Foreign 1 _____% Nationality: _____ Foreign 2 _____% Nationality: _____ Foreign 3 _____% Nationality: _____			Ownership Officers Name Designation
	Industry Classification (If diversified into several industries, only check the main source of income) <input type="checkbox"/> Agriculture and Fisheries <input type="checkbox"/> Construction & Real Estate Development <input type="checkbox"/> Logging, Mining, Quarrying Manufacturing Industry <input type="checkbox"/> Agricultural Feeds/ Animal Health Products <input type="checkbox"/> Automotive & Auto Parts <input type="checkbox"/> Basic Metals <input type="checkbox"/> Chemicals and Chemical Products <input type="checkbox"/> Computers and Computers Products <input type="checkbox"/> Drugs and Pharmaceuticals <input type="checkbox"/> Durable Consumers Products <input type="checkbox"/> Food and Beverages <input type="checkbox"/> Machinery, Industrial Equipment/Tools <input type="checkbox"/> Non-Durable Consumer Products <input type="checkbox"/> Packaging (paper, glass, plastics, metals) <input type="checkbox"/> Paper and Paper Products Printing <input type="checkbox"/> Semiconductors & Electrical Equipment <input type="checkbox"/> Tobacco and Cigarettes <input type="checkbox"/> Textiles, Garments and Wearing Apparel			Service Industry <input type="checkbox"/> Advertising / Marketing <input type="checkbox"/> Banking and Financial Intermediary <input type="checkbox"/> Utilities (Water, Telecom, Utilities, etc.) <input type="checkbox"/> Community, Religious and Social Services <input type="checkbox"/> Education and Research Institution <input type="checkbox"/> Holding and Investments Company <input type="checkbox"/> Hospitals and Medical Clinics <input type="checkbox"/> Hotels and Restaurants <input type="checkbox"/> Information Technology <input type="checkbox"/> Insurance and Pre-Need <input type="checkbox"/> Management Consultancy <input type="checkbox"/> Manpower and Service Contractors <input type="checkbox"/> Media and Entertainment <input type="checkbox"/> Prof. Services (e.g. law CPA, eng'g) <input type="checkbox"/> Resorts and Membership Clubs <input type="checkbox"/> Travel and Tours, Transport Rentals <input type="checkbox"/> Transportation, Cargo Storage & Delivery <input type="checkbox"/> Wholesale/ Retail Marketing of Goods <input type="checkbox"/> National Government Services Agency <input type="checkbox"/> Other Industry not listed above:

BUYER'S INFORMATION	Last Name		First Name	Middle Name
	Nationality		Civil Status	Sex
	Date of Birth		Land Line Tel. No.	Cellphone or Fax No.
	Complete Mailing Address(Phase/Blk/Lot#/Subd. Name/Baranggay or District/City/Country)			
	Present Address (for buyers abroad)			E-mail Address
	Employer (or Business Name, if self-employed)			
	Office Address			
	Position		Office Tel. No. / Fax No.	SSS No.
	TIN/Passport# (for buyers abroad)		CTC #	Issued at
				Issued on

SPOUSE INFORMATION	Spouse or Co-Owner's Last Name		First Name	Middle Name
	Nationality		Date of Birth	
	Complete Home Address(Phase/Blk/Lot#/Subd. Name/Baranggay or District/City/Country)			
	Employer (or Business Name, if self-employed)			
	Office Address			E-mail Address
	Position		Tel. No. / Fax No.	SSS No.
	TIN	CTC No.	Issued at	Issued on

CO-OWNER'S INFORMATION	Last Name	First Name	Middle Name
	Nationality	Civil Status	Sex
	Date of Birth	Land Line Tel. No.	Cellphone or Fax No.
	Complete Home Address(Phase/Blk/Lot#/Subd. Name/Baranggay or District/City/Country)		
	Present Address (for buyers abroad)		E-mail Address
	Employer (or Business Name, if self-employed)		
	Office Address		
	Position	Office Tel. No. / Fax No.	SSS No.
	TIN/Passport# (for buyers abroad)	CTC #	Issued at
			Issued on

For married buyers: For purposes of Contract to Sell/Deed of Absolute Sale preparation.

I want the document/s to be in: (check box)

<input type="checkbox"/>	my name (with marital consent)
<input type="checkbox"/>	our name as SPOUSES

I/We hereby offer to purchase from SUNTRUST PROPERTIES, INC., the property particularly described as follows:

PROJECT DESCRIPTION	PROJECT NAME:	Suntrust Ecotown Tanza		
	Condominium	House & Lot		Lot Only
	Tower/Cluster	Phase		Phase
	Level	Block		Block
	Unit	Lot		Lot
	Floor Area (sq.m)	Lot Area sqm.	Floor Area sqm.	Lot Area in sqm.
	Unit Type	House Model		Lot Type
	Parking Slot # (for monitoring purpose only)	House Price		Lot Price per sq.m

Under the following terms of payment and conditions:

(For Standard Terms Of Payment and Regular Discounts Only)

Selling Price/Contract Price _____

Less: Discount (____%) _____

Net Selling Price/Net Contract Price _____

Add: Misc. Fee (____%) _____

Value Added Tax _____

Others: _____

Total Contract Price _____

Breakdown of Payments:

Downpayment (____%) _____

Less: Reservation Fee _____

Payable in ____ months/s _____

Remaining Balance (____%) _____

(Note: For Non-standard Terms of Payments & Discounts, please attach offer sheet for approval of computations & conforme of buyer.)

SCHEDULE OF DOWNPAYMENT

Monthly Due Date	Amount Due	Name of Bank	Check No.

The above monthly payments should be covered by Post Dated Checks.

Remaining Balance of _____ (P _____) shall be settled thru

(pls. choose any one of the following):

A. IN-HOUSE FINANCING to be paid in ____ months/years with a monthly amortization of P_____ with interest rate of ____% to be covered by post dated checks dated every ____ of the month commencing on _____.

B. MY LOAN PROCEEDS FROM _____ with a monthly amortization of P_____ with interest rate of ____% for ____ years.

I/ We understand that while my/our loan is still in-process, I/ we shall pay monthly amortizations (computed at the prevailing in-house rate) on the month immediately after full down-payment. The monthly amortization may be computed at my/our chosen financing institution's interest rate only upon presentation of a Notice of Approval or Letter of Guaranty from the said financing institution.

I/We hereby certify that all the information stated above are true & correct.

Buyer's Name & Signature / Date

RESERVATION AGREEMENT

I/We undertake to settle any balance on the total contract price after the actual approved loan by private/ government financing institutions within 5 days from notice thereof.

I/We understand and agree that this reservation is non-transferable and any transfer made by me /us shall be void and shall be a cause for the cancellation of this reservation and forfeiture of my reservation money and any other payments heretofore made by me. Further, SUNTRUST PROPERTIES, INC (SPI) and/or the aforementioned owner of the subdivision shall have the right to automatically cancel my/our reservation without further notice, rescind this reservation and forfeit as liquidated damages my/our reservation fee and any all other payment(s) I/we made in favor of SUNTRUST PROPERTIES, INC. for any of the following causes:

1. Failure on my part to pay any installment on the payments scheduled above; or non-payment of balance after the approved loan amount;
2. Failure on my part to sign and deliver the Contract to Buy & Sell and other pertinent documents within five (5) days after receipt thereof;
3. Withdrawal on my part from this agreement for any reason whatsoever;
4. Disapproval of my loan application with government or private financing institution;
5. Failure on my part to submit to SUNTRUST PROPERTIES, INC. the Letter of Guaranty (LOG) or its equivalent from the financing institution within 30 days before the last down-payment date; in the event that the LOG or its equivalent form is not submitted within 30 days, BUYER agrees to start paying the monthly amortization computed based on in-house financing until such time that LOG is released;
6. Failure on my part to complete loan requirements with government or private financing institution or with SPI within 30 days after reservation date;
7. Transfer of my/our right over the above-mentioned property without the written consent/approval of the authorized officers of the Company;
8. Upon cancellation of this reservation and in the event that I am in possession of the property, the SELLER, SUNTRUST PROPERTIES, INC., shall have the right after five (5) days written notice to me or in my absence upon written notice posted at the entrance of the unit reserved, to enter and take possession of the premises without necessity of any court order or action, holding in its trust and custody such possessions and belongings as may be found therein after an inventory of the same in the presence of a witness, all of these acts being agreed to by me as tantamount to my voluntary vacation of the property. Accordingly, I hereby fully authorize SUNTRUST PROPERTIES, INC. to use reasonable means to gain entrance to, and to take possession of the Property should this reservation be cancelled. SUNTRUST PROPERTIES, INC. may thereupon sell the Property to other buyers.

Notwithstanding the payment terms stated in this instrument/contract, any outstanding balance of the purchase price including penalties and interest, if any, shall be immediately due and payable to SELLER within seven (7) days from receipt by BUYER of SELLER'S notice of turn-over of Subject unit.

SELLER may at anytime, at its option require that BUYER'S obligation to pay any portion of the purchase price, as evidenced by promissory notes or posted checks to be issued by BUYER. SELLER is hereby empowered to assign the promissory notes or post dated checks issued by BUYER covering the balance of the purchase price in favor of any banking institution and BUYER hereby conducts and warrants to execute all acts and deeds necessary to enforce such assignment.

I/We understand that my representation or warranty made to me/us by the agent who handled this sale not embodied herein shall not be binding on the Company unless reduced into writing and confirmed by the President or any duly authorized officer of SUNTRUST PROPERTIES, INC. Only duly authorized officers are allowed to make commitments for and on behalf of SUNTRUST PROPERTIES, INC. The REQUEST FOR RESERVATION AND OFFER TO PURCHASE is subject to confirmation and approval of duly authorized officers of SUNTRUST PROPERTIES, INC.

That I/We shall make all payments directly at SUNTRUST PROPERTIES, INC. - G/F One World Square Building, No. 10 Upper Mckinley Road, Mckinley Town Center, Fort Bonifacio, Taguig City, 1634 Philippines. That payments I/we made to agents or real estate brokers SHALL BE MY/OUR SOLE AND EXCLUSIVE RESPONSIBILITY AND RISK and any and all receipts shall not be recognized by SUNTRUST PROPERTIES, INC. as valid payments unless the same have been duly signed and issued by the authorized officer and/or cashier.

I/We acknowledge that the subdivision project is still in its development stage. I/We have been fully appraised by SUNTRUST PROPERTIES, INC. and have fully understood that SUNTRUST PROPERTIES, INC. may undertake alterations in the plans and specifications for the betterment of the subdivision project. For this purpose, I/we waive any and all objections to such alterations and hereby constitute SUNTRUST PROPERTIES, INC. as my attorney-in-fact for the purpose of giving effect to the alterations, including but not limited to, voting in favor of such alterations during regular or special meetings of the members of the Homeowners' Association of the project. This obligation shall subsist notwithstanding transfer to my/our name of the transfer certificate of title covering the subject unit, as well as constructive or actual delivery of the unit.

All notices and correspondences of any nature sent to the BUYER at his/her above-stated mailing address shall bind him/her unless prior written notice of change of address has been received by SUNTRUST PROPERTIES, INC. The sending of notices and/or correspondences of any nature by registered mail to the BUYER'S stated address shall be deemed sufficient service thereof, irrespective of whether or not it was received personally by the BUYER.

I/We fully understand and accept the terms and conditions set by SPI as stated above.

Buyer's Name & Signature / Date

Very truly yours,

SUNTRUST PROPERTIES, INC.

By: _____

Witnessed by:
